



MacDougall-Walker C.I.
Labor Management Meeting Minutes
July 16, 2008

In Attendance: Warden Peter Murphy, Deputy Warden Curtis Boyle, Deputy Warden Carol Chapdelaine, Deputy Warden Edward Maldonado, CFSS Steve LaPlante, Human Resource Officer Patricia Silva, Electrician Michael Little, Lt. Mark Murry, C/O Joseph Vecchitto, Union President Jon Pepe, Captain Anna Dorozko, CFSS William Bowles, C/O Curtis Moore

1. **Daily Rosters** – A copy of the daily roster for all shifts should be posted in the same area the 56-day roster is posted when first completed.

Response: This is no issue with this, however staff should realize that after it is posted there is a possibility that there will be changes and variations. Deputy Warden Maldonado will advise the Shift Commanders to post. In the MacDougall Building it will be posted on the partition outside the Lieutenant's Office and in the Walker Building it will be posted outside the Lieutenant's Office near the 56-day roster.

2. **Staffing Q Unit / Restrictive Housing** – When filling post vacancies for Q Unit and Restrictive Housing, seasoned staff with at least one year of experience should be utilized.

Response: This is not happening with the 56 day assignments it is happening when someone calls out sick, etc. Deputy Warden Maldonado will notify the Shift Commanders.

3. **Radios** – Status on new radios.

Response: A radio has been chosen, however what radio is not public knowledge yet. It is the Warden's understanding that they will begin distribution in September and work from the North to the South.

4. **Outside Recreation / Summer Temperatures** – What temperature will cause outside recreation to be cancelled.

Response: It is not the temperature that is the problem it is the air quality. This will be at the discretion of the Shift Commander on that particular day to decide if recreation should be cancelled due to unhealthy air quality.

5. **ACA / Staff** – More should be done for staff after passing the accreditation for a second time?

Response: Warden Murphy had submitted a proposal to have a nice meal for staff however that was not approved. Last time the patches that were given to staff did

not go over very well. We can't do pins, because staff cannot wear them with their Class B Uniforms. If the Union comes up with a proposal bring it to the Warden, however the Warden cannot guarantee it won't get denied.

6. **Shift Change / Inmate Hall Workers – there should not be inmates working on the hall floors during shift change (Occurring at Walker).** Union feels that if an inmate dresses up as a staff member; it would be easy for them to walk out during shift change.

Response: Great point. Deputy Warden Maldonado will speak with Captain Torres about the possibility of having the inmate off counted and wait in the A & P area during shift change.

7. **Overtime Issues / Sign Up Sheet / Updating Hours –** The overtime sign up sheet is to be distributed by low hours. The letters M and W should not be on the overtime sign up sheet. When are the hours updated, i.e. each shift? Discussion of the new overtime procedures and grievances.

Response: Most of the issues pertain to Deputy Commissioner Murphy's memo and cannot be addressed at this level. With regard to the M and W that is for pre and post merger staff.

Open Discussion:

- Stools – they are completed. Deputy Warden Maldonado will meet with Maintenance Supervisor Clifford prior to installation to ensure that where the stools are installed does not pose an issue when staff respond to codes or that they are not in the way of any traffic pattern and that they meet fire code. Once this is complete, Deputy Warden Maldonado will look at getting cushions made.
- It is true that the facility can train staff for Capstun? Yes. Captain Moller handles this for MacDougall-Walker C.I.

Next Labor Management Meeting – No date was set.