


OSBORN CORRECTIONAL INSTITUTION  
Labor-Management Meeting  
August 6, 2008

OK  


**MEMBERS PRESENT:**

Warden David Strange  
Deputy Warden Paul Bradnan  
Deputy Warden Stephen Frey  
Deputy Warden Andrew Iweka  
Correction Officer Pulster  
Correction Officer Barbara Hawkins  
Jon Pepe, President – AFSCME Local 391  
Stephen Carbone – Council 4 Rep.  
Secretary 2 Leslie Ward

The following agenda items were addressed:

<b><u>TOPIC</u></b>	<b><u>DISCUSSION</u></b>	<b><u>ACTION</u></b>
ENDUR 300 Sanitizer	Sanitizer is supposed to be secured in the officer's desk, however it is being found left out. This is a concern because it is an alcohol-based product. Hospital 2 dorm & J's specifically mentioned.	Roll Call reminder will be done
Grill Gates in Q-Housing	Some keys work in the gates and others don't (some keys are interchangeable). Keys are also being forced into the wrong locks, creating jams. It is suggested keys could be marked so the correct key goes into the appropriate gate.	Maint. Supervisor Hardy to review for remedy, priority basis.
Officers' Desks Hospital II broken	Officers' desks are in need of serious repair or replacement. They are being held together by makeshift means.	Deputy Wardens will survey & assess the needs for either repair or replacement of desks as they tour.
E-Block deadlock system / repairs	This is a full day project – inmates will be moved to the Gym for the day (at least an 8-hour job). Locksmith will pull apart the whole tier. There is mechanical malfunction due to years of improper Lubrication.	Security concern. Will be given top priority for Maintenance.
DR Reports & Incident Reports	Complaint that the officers are frustrated with DRs disappearing or not being delivered on time. Also Incident reports submitted are not being completed and forwarded appropriately, especially when a supervisor receives a staff complaint IR.	Warden Strange will not tolerate this. Warden to address w/all supervisors.
Post Assignments	Hospital 3 is C/O Bennett's post assignment. This officer wrote an IR regarding a Hospital 3 inmate worker she wanted removed from his job because he 'refused to do his work'. Allegedly the nurses like this inmate worker and they banded together to get this officer removed off her post. Warden Strange stated this is a "High Profile Area" and staff must work well together.	Noted.
White Mail Bins	White Mail bins are being left inside some housing blocks and also in	Roll call reminder

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Mail bins (continued)	the Chapel area. These bins have metal inside them. Osborn mail should be going inside the institution to Housing units in the blue-fabric bags <u>only</u> (labeled with each housing unit). Staff must return the bins to the Mail Room promptly.	
Suicide Tool Pouches	Ordered pouches came from two different vendors (one vendor had an extra pouch w/extra blades inside). There should be no extra blade pouches.	All replacement blades will be pulled
Officer's Mess Hall Air-Conditioner not working	Motor is still out for repair (being rebuilt).	Noted.
Visitors with expired drivers license & different addresses	Officers are concerned about expired Driver's Licenses being used for identity to enter our facility. Addresses also sometimes do not match what is in the computer - it is felt this is not valid identification. Currently - if the visitor matches the <b>picture &amp; DOB</b> on the driver's license – the visitor is allowed to visit. The important thing is that we determine visitor's identity through picture ID.	Noted.
Intercom System Outside	When visitors arrive for visits and the inmates are outside in the yard – they don't hear their names called for the visit when the bullhorn is used. It is suggested we begin using the speaker system again. Warden Strange said in the past it has been disruptive to neighbors and that's why the speaker system is no longer used.	Noted.
Employee of The Quarter Program @ Osborn	Some staff is upset that a supervisor got an award. Warden stated there are not a lot of submissions – the more submitted the better the program will run. Both Treatment & Custody staff are considered for Employee of The Quarter.	Noted.
Water Quality	Osborn water is being tested quarterly by an outside testing business. The latest results indicate that our water has been found to have a higher than acceptable level of a bacteria – that is being corrected by adjustments in the chlorination system. <b>The water is safe to drink.</b>	Noted.