

*MacDougall-Walker C.I.
Safety Committee Meeting
June 29, 2010*

In Attendance: Captain Kevin Manley, HR Associate Gabriel Carr, C/O Graziano, Locksmith Richard Turcotte, Deputy Warden Sicilia.

Old Business

Environmental Audit – Audits are conducted every 6 months.

Personal Protection Equipment Lockers – Captain Manley stated that there have not been any current issues.

MRSA – There are no outstanding issues at this time. This is continued to be tracked by Medical.

H1N1 - There are no H1N1 cases as of present. Captain Manley stated the small side of the segregation unit has been empty.

Radios – There has not been any current issues with the radios.

Safety Concerns- The issue that Medical was having with BA's should be resolved. Captain Manley stated that C/O Ireland went and issued Medical BA's. Captain Manley will speak with the Warden about the suggestion made about arming C/O's with OC. Captain Manley stated he is going to check with C/O Ireland about the issue with the CPR masks and gas masks filters. The key box is going to continue to be kept in the pharmacy. It is the most secure place for it and there is always someone there issue keys. The concern with the chairs in the control centers should be resolved soon. Captain Manley and C/O Vecchitto gave DAS a number of twenty seven (27) chairs that will be needed. They are awaiting their response.

New Business

Workman's Comp – Deputy Warden Sicilia went over some of the recent incidents where staff was injured. A lot of the injuries were due to staff responding to codes. They were as follows;

- 6/2/10- Officer slipped on a wet floor in the laundry room responding to a Code Blue.
- 6/12/10- Officer slipped on ledge while doing outside rounds.
- 6/17/10- Officer slipped walking downstairs which had just been cleaned (wet).
- 6/20/10- Responding to a Code Orange four Officers sustained minor injuries.
- 6/24/10- Maintenance staff member installing a valve hit his head on a drain while climbing down his ladder. He sustained a laceration on his

head.

Human Resources- HR Associate Gabriel Carr stated that they didn't have anything to pass on at this time. The issue with the rugs in the lobby from the last meeting has been resolved. The company recently came to the facility and put down new rugs.

Safety Inspections – GMO Gowash could not attend the meeting due to the annual ninety (90) minute emergency lighting test at the Walker building. He will update at the next meeting.

Key Control – (PLC Upgrade) Locksmith Turcotte stated that the PLC upgrade is all set. The issue from the last meeting with the garbage left out by industries control seems to have been resolved.

Safety Concerns – C/O Graziano attended the meeting as line staff representation. He went through some of the concerns they were as follow;

- Control Officers were inquiring in regards to the light duty post where to place them. HR Associate Carr stated that a light duty post is just there to be an extra set of eyes. He stated that a recuperation post is more of an assignment post. Deputy Warden Sicilia stated that she will bring a list of assignments to the next meeting.
- Over the weekend a tie wire was found from the fences outside. This issue was brought up at a prior meeting about counting them and possibly painting the tire wires and the clamps. Captain Manley and Deputy Warden Sicilia are going to look into this matter.
- There is a concern with support staff that respond to codes wearing skirts, and heels. C/O Graziano asked if there was a uniform policy for support staff. Deputy Warden Sicilia stated that there isn't one but that she is going to discuss this matter with the HSA.
- Main Control is asking for an updated Medical staff list including per diems. Deputy Warden Sicilia stated that she is currently working on this.
- C/O Graziano asks is there is any tie suits available. Captain Manley stated that there should be some located in the Armory and that he would check on that. Turcotte stated that they have some in Maintenance.
- C/O Graziano stated that new staff should be trained on how to use the emergency release tools in the expansion unit. Captain Manley and Deputy Warden Sicilia agreed that it was a good idea, and maybe when the facility is on lockdown that we could use the opportunity to train staff.
- The distribution of nightly meds is still a concern. Recommendations were made that the nurse goes into each unit in the main building and distribute them. This would eliminate the issue with inmates from each unit being in the hall all at the same time. Deputy Warden Sicilia intends on staying and looking into this matter and will advise at next meeting.
- There was a new concrete ramp built and put in the front entrance of the building to avoid falls.

- Deputy Warden Sicilia stated that CPR and Behavior Management training is going to start up again after July 1st.

Next Meeting is scheduled for Tuesday, August 31, 2010 at 1:00 p.m. in the Warden's Conference Room.